

## Board of Commissioners Meeting Minutes

Monday, January 5, 2026 at 5:00pm  
970 Baxter Blvd, 3<sup>rd</sup> Floor, Portland, ME 04103

**Attendees:** Shirley Peterson, Chair; Tim Wells, Vice-Chair; Kristin Blum, Commissioner; Sam Heck, Commissioner; Diane Herrmann, Commissioner; Monique Mutumwinka, Commissioner; Joan White, Commissioner

**Commissioners Absent:** none

**Staff and Public:** Laurie Bouchard, Consultant; Tom Trenholm, Drummond Woodsum

### 1.) Roll Call / Declaration of a Quorum

Shirley Peterson called the meeting to order at 5:00pm and declared a quorum.

### 2.) Executive Session, under 1 MRSA Section 405 6.A. to consider the employment, appointment, assignment, duties, promotion, demotion, compensation, evaluation, disciplining, resignation or dismissal of an individual or group of public officials, appointees or employees.

Sam Heck made a motion to enter Executive Session. The motion was seconded the motion. The motion passed; 7 in favor, and 0 opposed.

The meeting entered Executive Session at 5:06pm

The meeting exited Executive Session at 6:40pm

### 3.) Resolution #3302 related to the hiring of an Executive Director for Portland Housing Authority.

There was a discussion surrounding the topic of authorizing the Chair to make an offer and negotiate a contract with the successful applicant as discussed in Executive Session.

Tim Wells made a motion for Resolution #3302 to authorize the Chair of the Board to offer and negotiate a contract with the applicant as discussed in Executive Session. Kristin Blum seconded the motion. There was no further discussion. The motion passed; 7 in favor, and 0 opposed.

### 4.) Adjourn

With no further business the meeting was adjourned at 6:45pm.