

**Portland Housing Authority**  
**MEETING OF THE BOARD OF COMMISSIONERS**  
August 5, 2021

**Agenda**

1. Roll Call
2. Declaration of a Quorum
3. Public Comments:
4. Executive Sessions-**Pursuant to Title 1 MSRA sec 405 6**, “E. Consultations between a body or agency and its attorney ...”
5. Approval of Board Minutes of July 1, 2021 [TAB 1]
6. Finance Committee Minutes [TAB 2]
7. Executive Director’s Report, including Capital Fund Report [TAB 3]

- a. Solar Farms for residential accounts

*Resolution # \_\_\_\_\_ to authorize the Executive Director to work with CES to procure a Solar Credit agreement for at least a 15 % credit for PHA’s residential electric accounts and to enter into up to a 20-year contract with the contractor considered most beneficial to PHA.*

- b. Targeted Case Management

*Resolution # \_\_\_\_\_ to authorize the Director to apply for PHA to be approved to provide targeted case management and seek reimbursement from MaineCare.*

- c. Quarterly Metrix: Maintenance, Public Housing and Voucher Programs [TAB 4]

- d. Provencher vs. Portland Housing Authority: Voluntary Compliance Agreement [TAB 5]

- e. Conflict of Interest Policy and Disclosures [TAB 6]

*Resolution # \_\_\_\_\_ to approve Conflict of Interest Policy and Procedures*

- f. New Section 3 Policies and Procedures [TAB 7]

*Resolution # \_\_\_\_\_ to approve Section 3 Policies and Procedures*

- g. Changes in Non-Union Employee Handbook regarding HR & Payroll [TAB 8]

*Resolution # \_\_\_\_\_ to amend Non-Union Employee Handbook to change the Human Resource Manager to Director of Human Resources, Level 6 to Level 8.*

*Resolution # \_\_\_\_\_ to amend Non-Union Employee Handbook to add a position of Payroll Clerk at Level 3.*

*Resolution # \_\_\_\_\_ to amend Non-Union Employee Handbook to revise the Health Insurance section to reflect changes to non-union employee health insurance benefits.*

h. Development Update

Adjourn